

# TAPESTRY FAMILY SERVICES

## JOB DESCRIPTION



**POSITION:** Children and Family Therapist

**GENERAL DESCRIPTION:** Under the supervision of the Clinical Director, the Children's Mental Health Therapist provides individual, family and group therapy for children and adults who are participating in Tapestry's programs and their families. Therapy is provided in accordance with the goals and objectives of each client's mental health treatment case plan, as developed by the Tapestry treatment team. Therapy is provided at Tapestry's offices and in the community (schools, homes). Excellent salary range and benefits.

**DUTIES:** Provision of individual, family and group therapy and rehabilitation services, in accordance with the individual case plans of children and adults participating in Tapestry's programs. Preparation of progress notes for all therapy sessions. Participation in assessments, the development of individual case plans and in progress-reviews for children and adults, as needed. Participation in case conferences, psychiatric reviews, interagency team meetings, IEPs and other activities as needed. Preparation of reports and other documents (including mandated reporting). Participation in agency trainings and staff meetings.

**REPORTS TO:** Clinical Supervisor and/or Clinical Director

**SUPERVISES:** None

**MINIMUM QUALIFICATIONS:** Must be registered with the BBS as an Associate working toward licensure. Must pass background check, pre-employment Physical & TB clearance. Must have valid CDL, clean DMV, Strong computer skills and ability to utilize and maintain electronic health records used for client charting and service billing

**DESIRABLE KNOWLEDGE AND ABILITIES:** Experience in providing therapy for children, adults and families in clinical settings Experience in mental health diagnosis, treatment and the tracking of progress in treatment. Experience is working with a team to develop individual assessments of strengths and needs in the area of mental and emotional health, and to assess progress in these areas. Experience in organizing information and the writing of reports. Experience in the Child Protective Services system desirable.

- Excellent opportunity to gain hours toward licensure
- High quality supervision from Clinical Director with over 15 years' experience working in non-profit and complex trauma settings.
- Opportunity to earn up to an additional 8,000 per fiscal year in incentives
- Certification in Parent Child Interaction Therapy available
- Health, Dental, Vision, and Life insurance
- 401(k) program
- Fulltime employees receive 12 paid sick days and 12 paid vacation days, in addition to paid holidays.

Ukiah is located in the heart of Northern California's spectacular Mendocino County. An excellent standard of living, ample outdoor recreational opportunities and small town community feel make this area a great place to live, work and play. We are an easy drive from many outdoor havens as well as metropolitan areas including: The Mendocino Coast (1 1/2 hours), Lake Tahoe (4 1/2 hours), Yosemite (5 hours), San Francisco (2 hours), Sacramento (2 1/2 hours), and Napa & Sonoma wine regions (2 hours).

### **Instructions for Applying:**

Thank you for your interest in employment with Tapestry Family Services; we encourage you to submit an application, cover letter, and resume if you are interested in *and* qualify for this position. Please submit all completed documents via one of the following:

- Email completed documents to [humanresources@tapestryfs.org](mailto:humanresources@tapestryfs.org)  
OR
- Fax completed documents to Tapestry Family Services at (707)-463-3318  
OR
- Hand-deliver or mail completed documents to Tapestry Family Services:  
290 East Gobbi Street, Ukiah CA 95482.

Thank you again for your interest in employment with Tapestry Family Services. We look forward to hearing from you.